

CPCA Coaching Code of Ethics Principles and Ethical Standards



Introduction

Each of the four principles is followed by a brief description and a list of ethical standards illustrating how that principle applies to the activities of coaches. These standards are grouped by key words that are an important part of the overall principle.¹

I. Respect for Participants

The principle of *respect*² for *participants*³ challenges coaches to act in a manner respectful of the *dignity*⁴ of all participants in sport. Fundamental to this principle is the basic assumption that each person has value and is worthy of respect.

Acting with *respect for participants* means that coaches

1. do not make some participants more or less *worthy*⁵ as persons than others on the basis of gender, race, place of origin, athletic potential, colour, sexual orientation, religion, political beliefs, socioeconomic status, marital status, age, or any other *conditions*⁶
2. have a responsibility to respect and promote the rights of all participants. This is accomplished by establishing and following procedures for confidentiality (right to privacy); informed participation and shared decision-making (right to self-determination - athletes' rights); and fair and reasonable treatment (right to procedural fairness). Coaches have a special responsibility to respect and promote the rights of participants who are in vulnerable or dependent positions and less able to protect their own rights
3. interact with others in a manner that enables all participants in sport to maintain their dignity, and
4. build mutual support among fellow coaches, officials, athletes, and their family members.

In being faithful to the principle of *respect for participants*, coaches would adhere to the following ethical standards:

Key Words

- Ethical Standards
- Respect

1.1

Treat all participants in sport with respect at all times.

1.2

Provide feedback to athletes and other participants in a caring manner that is sensitive to their needs, e.g. focus criticism on the performance rather than on the athlete.

1.3

Respect the areas of expertise, experience, and insights of others in sport by considering carefully their opinions.

1.4

Do not engage publicly (e.g. statements, conversations, jokes, presentations, media reports) in demeaning descriptions of others in sport.

1.5

Be *discreet*⁷ in non-public conversations about athletes, coaches, or other participants in sport.

Rights

1.6

Recognize athletes' right to consult with other coaches and advisers.

1.7

Respect athletes as autonomous individuals and refrain from intervening inappropriately in personal affairs that are outside the generally accepted jurisdiction of a coach.

Equity

1.8

Treat all participants equitably within the context of their sporting activities, regardless of gender, race, place of origin, athletic potential, colour, sexual orientation, religion, political beliefs, socioeconomic status, and any other condition.

1.9

Use language that conveys respect for the dignity of others (e.g. gender-neutral terms) in written and verbal communications.

1.10

Do not practice, condone, ignore, facilitate, or collaborate with any form of unjust discrimination in sport.

1.11

Act to prevent or correct practices that are unjustly discriminatory.

Empowerment⁸

1.12

Encourage and facilitate participants' abilities to be responsible for their own behaviour, performance, and decisions.

1.13

Respect as much as possible the opinions and wishes of participants when making decisions that affect them.

1.14

Give athletes the opportunity to discuss, contribute to, and agree with proposals for training and for performance standards.

Informed participation

1.15

Provide athletes with the information necessary for them to be meaningfully involved in the decisions that affect them.

1.16

Communicate and cooperate with *family*⁹ members, involving them in appropriate decisions pertaining to an athlete's development.

1.17

Clarify the nature of coaching services to participants, i.e. athletes, parents, family members, and significant others.

Confidentiality

1.18

Determine, in consultation with athletes and others, what information is confidential.

1.19

Keep confidential any information about athletes or others gained through coaching activities and believed to be considered confidential by those persons.

1.20

Share confidential information only with the consent of those requesting confidentiality or in a way that the individual(s) involved cannot be identified.

1.21

Exercise discretion in recording and communicating information to prevent this information from being interpreted or used to the detriment of others.

1.22

Clarify and implement measures to protect confidential information, e.g. restricting access to confidential records.

Mutual support

1.23

Encourage a climate of mutual support among all participants in sport.

Extended responsibility

1.24

Encourage participants to respect one another and to expect respect for their worth as individuals.

1.25

Keep informed on current issues related to respect for participants, e.g. gender equity.

II. Responsible Coaching

The principle of *responsible coaching* carries the basic ethical expectation that the activities of coaches will benefit society in general and participants in particular and will do no harm. Fundamental to the implementation of this principle is the notion of competence - responsible coaching (maximizing benefits and minimizing risks to participants) is performed by coaches who are "*well prepared and current*"¹⁰ in their discipline.

In addition, responsible coaching means that coaches

- act in the best interest of the athlete's development as a whole person
- recognize the power inherent in the position of coach
- are aware of their personal values and how these affect their practice as coaches
- acknowledge the limitations of their discipline
- accept the responsibility to work with other coaches and professionals in sport.

In being faithful to the principle of *responsible coaching*, coaches would adhere to the following ethical standards:

Key Words

- Ethical Standards
- Professional training

2.1

Be responsible for achieving a high level of professional competence through appropriate training.

2.2

Keep current with relevant information (knowledge), coaching and teaching skills, and research through personal learning projects, discussions with colleagues, workshops, courses, conferences, etc. to ensure that coaching services benefit and do not harm others.

Self-knowledge

2.3

Evaluate how personal experiences, attitudes, beliefs, values, socioeconomic status, sexual orientation, individual differences, and stresses influence actions as coaches and integrate this awareness into all efforts to benefit and not harm others.

2.4

Engage in self-care activities that help to avoid conditions (e.g. burnout, addictions) that could result in impaired judgment and interfere with the ability to benefit and not harm others.

*Beneficence*¹¹

2.5

Coach in a way that benefits athletes, removes harm and acts consistently for the good of the athlete, keeping in mind that the same training, skills, and powers that coaches use to produce benefits for athletes are also capable of producing harm.

Coaching limits

2.6

Take the limits of knowledge and capacity into account in coaching practice; in particular, do not assume responsibilities if insufficiently prepared for them.

2.7

Recognize and accept when it is appropriate to refer athletes to other coaches or sport specialists.

2.8

Refrain from working in unsafe or inappropriate situations that significantly compromise the quality of coaching services and the health and safety of athletes.

Athlete's interest

2.9

Ensure that activities are suitable for the age, experience, ability, and physical and psychological conditions of athletes.

2.10

Prepare athletes systematically and progressively, using appropriate time frames and monitoring physical and psychological adjustments.

2.11

Refrain from using training methods or techniques that may harm athletes; monitor innovative approaches with care.

2.12

Be aware of significant pressures in athletes' lives, e.g. school, family, and financial pressures, and coach in a manner that fosters positive life experiences.

2.13

Consider athletes' future health and well-being as foremost when making decisions about an injured athlete's ability to continue participating.

2.14

Strive to be fully present, physically and mentally, in the performance of coaching duties.

Safety

2.15

Ensure that athletes train and perform in suitable and safe settings.

2.16

Make athletes aware of their responsibilities for participating safely in sport.

Sexual relationships

2.17

Be acutely aware of power in coaching relationships and, therefore, avoid sexual intimacy with athletes, both during coaching and during that period following coaching when imbalance in power could jeopardize effective decision-making.

2.18

Abstain from and refuse to tolerate in others all forms of harassment, including sexual harassment. Sexual harassment includes either or both of the following:

- the use of power or authority in an attempt to coerce another person to engage in or tolerate sexual activity. Such uses include explicit or implicit threats of reprisals for noncompliance or promises of reward for compliance.
- engaging in deliberate or repeated sexually oriented comments, anecdotes, gestures, or touching, if such behaviours
- are offensive and unwelcome
- create an offensive, hostile, or intimidating working environment, or
- can be expected to be harmful to the recipient.

Colleagues

2.19

Act toward other coaches in a manner characterized by courtesy, good faith, and respect.

2.20

*Collaborate*¹² with other coaches and colleagues from related disciplines.

2.21

Communicate and cooperate with health practitioners in the diagnosis, treatment, and management of athletes' health-related needs.

2.22

Use discretion for resolving disputes with colleagues, e.g. deal with differences of opinion constructively on a personal basis and refer more serious disputes to appropriate bodies.

Extended responsibility

2.23

Encourage others, when appropriate, to coach responsibly.

2.24

Recognize and address harmful personal practices of others in sport, e.g. drug and alcohol addiction, physical and mental abuse, misuse of power.

2.25

Assume responsibility for the actions of athletes and other supervised individuals with regard to the principle of responsible coaching.

III. Integrity in Relationships

Integrity means that coaches are expected to be honest, sincere, and honourable in their relationships with others. Acting on these values is most possible when coaches possess a high degree of self-awareness and the ability to reflect critically¹³ on how their perspectives influence their interactions with others.

In being faithful to the principle of integrity in relationships, coaches would adhere to the following ethical standards:

Key Words

- Ethical Standards
- Honesty

3.1

Explore mutual expectations with athletes in an honest and open manner, giving due consideration to the age and experience of individuals.

3.2

Accurately represent personal coaching qualifications, experience, competence, and affiliations in spoken and written communications, being careful not to use descriptions or information that could be misinterpreted.

3.3

Make athletes and others clearly aware of coaching qualifications and experience.

3.4

Notify other coaches when working with those coaches' athletes
Sincerity

3.5

Honour all promises and commitments, both verbal and written.

3.6

Act with an enthusiastic and genuine appreciation for sport.

Honour

3.7

Know the sport and abide by the sport's rules, regulations, and standards.

3.8

Take credit only for the work and ideas actually done or generated and give credit for work done or ideas contributed by others.

Conflict of interest

3.9

Do not exploit any relationship established as a coach to further personal, political, or business interests at the expense of the best interests of athletes or other participants.

3.10

Be clear about and avoid abusing relationships (e.g. with athletes, assistants, officials, administrators, board members) and avoid other situations that might present a conflict of

interest or reduce the ability to be objective and unbiased in the determination of what might be in the best interests of athletes.

3.11

Declare conflicts of interest when they arise and seek to manage them in a manner that respects the best interests of all those involved.

Self-awareness

3.12

Evaluate how personal experiences, attitudes, values, social context, individual differences, and stresses influence coaching activities and thinking, integrating this awareness into all attempts to be neutral and unbiased in coaching.

3.13

Recognize and reveal whether personal views are based on facts, opinions, conjecture, theory, beliefs, etc.

Extended responsibility

3.14

Encourage athletes and other participants to develop and maintain integrity in their relationships with others.

IV. Honouring Sport

The principle of *honouring sport* challenges coaches to recognize, act on, and promote the value of sport for individuals and teams and for society in general.

Honouring sport means that coaches

1. act on and promote clearly articulated values related to coaching and sport
2. encourage and model honourable intentions and actions in their coaching practice, and
3. show high regard for and promote the value of sport in Canadian society and around the world.

In being faithful to the principle of *honouring sport*, coaches would adhere to the following ethical standards:

Key Words

- Ethical Standards
- Spirit of sport

4.1

Advocate and model the fundamentally positive aspects of sport, e.g. sporting and human excellence, fair play, honest competition and effort, self-discipline, integrity, personal growth and development, respect for the body, challenge and achievement, the joy of movement, and other positive aspects identified by participants.

4.2

Actively seek ways to reduce potentially negative aspects of sport, e.g. winning at all costs, playing to the letter of the rules at the expense of the spirit of the rules, unfairly exploiting competitors' weaknesses, focusing on sport to the harmful exclusion of other aspects of athletes' lives, initiating and supporting potentially harmful training regimes, and other negative aspects identified by participants.

Respect for the rules

4.3

Accept both the letter and the spirit of the rules that define and govern sport.

4.4

Actively encourage athletes and other participants to uphold the rules of the sport and the spirit of such rules.

Respect for officials and other coaches

4.5

Accept the role of officials in ensuring that competitions are conducted fairly and according to established rules.

4.6

Refrain from abusive personal attacks on officials and other coaches, especially when talking with the media.

Drug-free sport

4.7

Support initiatives that encourage the *spirit of sport*¹⁴ (see also 4.1, 4.2).

4.8

Actively discourage the use of performance-enhancing drugs; support athletes' efforts to be drug-free.

4.9

Refrain from encouraging the use of alcohol and tobacco in conjunction with athletic events or victory celebrations at playing sites.

Positive role model

4.10

Maintain the highest standards of personal conduct and project a favourable image of the sport and of coaching to athletes, other coaches, officials, spectators, families, the media, and the general public.

4.11

Project an image of health, cleanliness, and functional efficiency in personal habits and appearance, e.g. refrain from smoking while coaching, refrain from drinking alcoholic beverages when working with athletes.

Responsibility to coaching

4.12

Promote and maintain the highest standards of the coaching discipline.

4.13

Encourage measures to improve the quality and availability of coaches' professional services.

4.14

Encourage measures that promote education, knowledge development, and research in the field of coaching.

4.15

Develop the coaching profession by exchanging knowledge and experiences with colleagues, athletes, and students and by being participants, course facilitators, or master course conductors in courses and internships.

4.16

Uphold the responsibility to coaching by bringing incompetent or unethical behaviour to the attention of appropriate regulatory committees in a manner consistent with the ethical principles of this code, if informal resolution or correction of the situation is not appropriate or possible.

Extended responsibility

4.17

Encourage athletes and other participants to honour sport on a lifelong basis.

Footnotes

1. The approach, structure, and contents of this code were inspired by the Canadian Code of Ethics for Psychologists, 1991. For a detailed guide to this code and how it was developed, see Carole Sinclair and Jean Pettifor, editors, *Companion Manual to the Canadian Code of Ethics for Psychologists, 1991* (Chelsea, Que.: Canadian Psychological Association 1992). Many of the ideas for ethical standards were drawn from numerous other codes. The most significant of these were developed by the Association québécoise des entraîneurs professionnels en sport, The British Institute of Sport Coaches, and Promotion Plus, Women in Coaching Committee, British Columbia.

2. Respect: consideration of the dignity of others; courteous regard

3. Participants: those taking part in sport, e.g. athletes and their family members, coaches, officials, volunteers, administrators

4. Dignity: self-respect; self-worth

5. Worthy: having worth, value, or merit; deserving praise; valuable; noble; estimable; virtuous; legitimate

6. Condition: a provision or stipulation called for as a requirement for participation or competition; a prerequisite; anything that modifies or restricts the nature of participation

7. Discreet: prudent; cautious; wary; careful about what one says or does

8. Empowerment: the act of enabling or state of being enabled

9. Family: those persons who are identified by an athlete as providing familial support, whether or not they are biologically related

10. Integrity Makes True Champions: The Coaching Code of Ethics (Gloucester, Ont.: Coaching Association of Canada, Canadian Association of National Coaches, 1993).

11. Beneficence: an ideal or principle of conduct that requires us to act in a way that benefits others. Such benefit might take the form of preventing or removing harm, or acting directly to produce a good. The same training, skills, and powers coaches use to produce benefits are also capable of producing harm.

12. Collaboration: a process through which parties such as members of an interdisciplinary team (e.g. trainer, psychologist, masseuse, team captain) work together on problems and issues to develop solutions that go beyond their limited visions of what is possible. Collaboration is based on the simple adage that two heads are better than one and that one by itself is not good enough. See Barbara Gray, *Collaborating: Finding Common Ground for Multiparty Problems*. (London, England: Jossey-Bass Publishers 1989), 5.

13. In coaching, critical reflection questions existing assumptions about the values and practices that govern coaches' actions. The essential component of critical reflection is an

attitude based on (i) open-mindedness, i.e. an active predisposition to hear more than one side of an issue; (ii) active inquiry, i.e. asking why things are done the way they are; and (iii) sincerity, i.e. coaches being genuine in their coaching relationships. HIV/AIDS Education for Nurses: Practice Issues and Curriculum Guidelines (Ottawa: Canadian Nurses Association 1992).

14. The Canadian Centre for Drug-Free Sport has designed a major campaign under the theme of the spirit of sport. At the heart of their message is the premise that inherent in sport are all the strengths, values, and qualities necessary to overcome the incursion of performance-enhancing drugs. Sport is strong and it gives (or can give) strength to those who participate. This theme embraces the fundamental positive aspects of sport, is non-blaming and non-moralistic, and emphasizes the positive attributes of sport. Manifest Communications Inc., "Draft Strategy for A National Educational Campaign to Promote Drug-Free Sport in Canada" (Document prepared for Canadian Centre for Drug-Free Sport, Ottawa, April 1993).



I have read and understood the CPCA Coaching Code of Ethics Principles and Ethical Standards as well as my memorandum of appointment. I agree to conduct myself in a manner that demonstrates and adheres to the standards established in the Coaching Association of Canada's Code of Conduct. I understand that failure to conduct myself in such a manner, or failure to meet the terms outlined in my memorandum of appointment will result in my immediate dismissal, and that in cases where there is a reasonable suspicion of inappropriate behaviour, such suspicions may be reported to the authorities for further investigation.

Signature

Date

Full Name

Address

Telephone

Email

This form has been witnessed by the following officer of the club:

Name

Position

Signature

Date

Please complete this form and return it, with a completed [Vulnerable Sector Screening Form](#), to the Head Coach within 4 weeks of receiving your MOA.